

ACP ORANGE COUNTY UPDATE



ACP Orange County, P.O. Box 1842, Orange, CA 92856
<http://www.acpoc.com>
[e-mail]

January through March 2009
Volume 13 Issue 1

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President's Message

By Monique Weiland

Seems like another year has passed at the speed of light! It is amazing to me how the year can pass so quickly but when you look back upon the year it seems crammed with so many activities, events, and celebrations! In 2008 ACP celebrated its 25th Anniversary. An incredible woman, Dianne Smith, just knew she was not alone in her questions about how to address disaster recovery and reached out to here peers. And, look at what a legacy she has created! Thank you Dianne for your follow through that benefits so many today! The ten founders were recognized at ACP annual Hall of Fame celebration at the DRJ Fall World. Dianne Smith and John Dorman, two of the original ten, attended and were recognized for their contributions. Dianne shared stories of the original meetings of ACP when its original name was an acronym of Disaster Recovery Users Group. Needless to say, that name did not stick and they adopted ACP! Did you know that the original blue logo was based on a silicon chip? It was a fun evening as well as a great conference.

2008 was another year with disasters; hurricanes, floods, earthquakes, and fires along with a new one—a national financial disaster. The financial disaster was one of unexpected broadcast wide spectrum impact. Many of us are still reeling from the impact and I am sure that it is not over yet. It seems to have taken on a life of its own and continues to feed itself on the loss of revenue for a company, that has to downsize, and the families that were downsized intelligently are not overspending in the market which means less sales for the companies whose loss of revenue means they have to downsize....and so it goes. Are you ready financially? It is not easy to live debt free but it is a goal we should all strive for individually. Now you have to plan to do even more with less. And we thought we didn't have enough time or help before! Remember the true priority: you! I always remember the instructions on the airplanes as my guide: put the mask on yourself first before helping others! An overstressed incoherent business continuity planner is not good for anyone!

Goals and preparedness should be high on each of our lists for 2009. It is going to be a year of change. Get ready, Prepare, Mitigate, Document, and Practice. The biggest change that is facing our industry is the implementation of Title IX HR1 and Public Law 110-53 Private Sector approaches to Framework for Voluntary Preparedness. Stay on top of what is happening at this website:

<http://www.fema.gov/business/certification/index.htm>. Visit the White House website as well as review the Presidential Directives that come out without any fanfare that may eventually impact everyone of us because new rules! For California another big change is the transformation of the Governor's Office of Emergency Services and Office of Homeland Security into one organization called California Emergency Management Agency or CalEMA. At least it appears that preparedness will not be so focused on terrorism only.

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Member Services

ACP-OC eNews

Receive an e-mail reminder of all upcoming ACP-OC events. Join the **ACP-OC eNews** by sending an e-mail to informationdirector@acpoc.com

ACP-OC WEBSITE

Visit our website at www.acpoc.com. Make reservations for the chapter meeting, as well as other events, and stay informed of activities that are important to members and to the business continuity industry.

ACP-OC NEWSLETTER

ACP-OC members receive our quarterly Newsletter, containing timely information on upcoming events, continuing education, volunteer activities and other announcements related to our chapter. You can obtain a free copy of the next Newsletter sending your e-mail request to newsletterdirecto@acpoc.com

ACP-OC DRI POINTS

ACP-OC members receive DRI points for joining and attending monthly chapter meetings.



Continued from: Page 1

The scope is finally widening to include much more of what impacts California as a whole as well as the individual. I do expect that the state will want the burden of preparedness to begin and rest with businesses, individuals, and their families. Especially with state and local budget cuts. There won't be enough funds or services available to provide the level of response most citizens expect. It is better now to begin self preparedness educational and awareness programs within your businesses if you haven't already. Great resources are:

- www.citizencorps.gov
- www.usaonwatch.org/

As I close out 2008 I do want to recognize the great team that worked with me through the year ensuring that the ACP Orange County Chapter remains a premier organization; providing the networking forum and access to speakers and information needed to improve our ability to carry out our responsibilities. Each one of the team contributed in such a significant manner:

- ✦ Bill Wostenberg for sending out the weekly ACP OC eNews to make sure every member knew what was going on both in the chapter, regarding conferences and training, and for job opportunities.
- ✦ Jackie Jaeger for making sure current industry information and previous speaker presentations were available at each meeting for members to pick up.
- ✦ Susan Jacobo for stepping in and picking up programs when Mike Marshall's new job took him to another state.
- ✦ Rhonda Russell for taking on the Treasurer's position early in the year and making sure everyone was greeted and cared for food-wise at the meetings.
- ✦ Mike Anzis for welcoming and introducing our new members and taking good care of our steadfast members.
- ✦ Mikole Davey who managed our website and kept it up to date.
- ✦ DeBorah Lozada and Donovan Lozada for getting the newsletter published when we didn't think it would happen.
- ✦ Will Walker for being the silent contributor by recording the minutes of the Board meeting and keeping track of our action items to make sure they got done.
- ✦ Sandy Rheinecker for posting the meeting information in the public forum and obtaining advertisers for the newsletter.
- ✦ And, last but not least, thank you Jim Tess, who as Vice President (along with Bill) stepped in where necessary and provided great support as well as tracking all the survey results of last year.

The team for 2009 is just as dynamic and I am happy to pass the baton of leadership to Jim Tess as the new Chapter President.

Thank you everyone for a fabulous 2008. Let's all work together and prepare for a great 2009! Join us at the meetings; there may be some changes other than board members! Bring a friend and help us grow our membership so we have more talent for networking!

Monique Weiland
president@acpoc.com

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ACP-OC Chapter Meetings

Cal State Fullerton Extension Building

12901 Euclid Street, Room 158
Garden Grove, CA 92840-5214
Building is shared with Coastline
College - FREE PARKING

2008 HOLIDAY LUNCHEON

Thank you members, board members, partners
and guests for making the 2008 ACP Orange
County Chapter Holiday Luncheon an
overwhelming success!

The Holiday Luncheon was a great success! We
were at a venue that overlooked Orange
County, a full Agenda followed by good food,
awards, games, raffles and Share Our Selves



Above: Monique Weiland presenting the 2008
Chapter Board Members!



Above: Monique Weiland presenting Susan
Zieland with the Chapter Service Point Award!

January through March ACP -OC Chapter Meetings 2nd Wednesday of the Month

January 14, 2009

Chapter Meeting

"Recent Business Continuity Planning Regulations, Audits, Governance, and Compliance Issues", presented by Anupama (Anu) Sahni, Senior Manager, Ernst & Young Regulations and compliance are having more sway on how we do business--especially within the financial, healthcare, and now the preparedness industries. Anu will cover industry trends, provide a comparative analysis between standards and regulations, help us figure out which ones to use, and discuss audits, governance, and compliance issues.

"Regulation Roundtable", Facilitated by Susan Jacobo, Program Director, ACP OC Chapter Many business continuity professionals are progressing or struggling with activities related to the implementation of Title IX, HR1 and Public Law 110-53 Private Sector approaches to Framework for Voluntary Preparedness, SoX, Presidential Declarations, and other government or industry imposed compliance requirements. This is an opportunity for members to share what they have learned, developed, and continue to implement. Members are encouraged to bring sanitized copies of any templates they have developed.

Chapter Business

- Membership Status
- Financial Status of the Chapter
- Corporate Board 2009 Activities

February 11, 2009

Chapter Meeting

TBD

Chapter Business

- Membership Status
- Financial Status of the Chapter
- Corporate Board 2009 Activities
- Newsletter Articles

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Seminars/Conferences

- ✦ DRJ Spring World 2009, March 29- April 1, Orlando, Fla.

ACP members can take advantage of special pricing for DRJ's Spring World 2009! The conference is the world's largest dedicated to business continuity planning. The agenda is packed with sessions that mean the most in today's lean times. Highlights include sessions on budgeting, risk mitigation, pandemic preparedness, efficiency exercises and much more. A comprehensive exhibition runs concurrently with the show. ACP members are entitled to a 10% discount off the current registration price. Please enter ACP and your Membership ID# into the discount line to take advantage of this special offer.

For additional information go to: www.drj.com

- ✦ Free Educational Seminar
Fujifilm Executive Seminar, February 4-7, 2009 - Aqua Hotel and Resort, Cancun Mexico

Fujifilm cordially invites management level ACP members to attend a special free educational executive seminar focused on critical data protection and the strategic role of data tape in a tiered storage infrastructure. Fujifilm's speaker line-up of distinguished experts will provide up-to-date on the latest issues and trends, best practices and solutions to help attendees achieve their your data protection and bottom line objectives by getting the most out of the truly dynamic tape technology of today and tomorrow.

For additional information go to:

<https://www.tapepower.com/benefits/meeting>

Or contact Anthony Juliano at (714) 749-4134.

- ✦ 2009 SunGard Software International User Group Conference, April 5 - 8, Manchester Grand Hyatt, San Diego, CA
- ✦ BRCCI February to May Events - The training is offered through BRCCI affiliate Sentryx visit: www.Sentryx.com or call 1-800-869-8460.



Other Information of Interest

Comment Period Open for Title IX Voluntary Private Sector Preparedness Accreditation and Certification Program

The Department of Homeland Security has posted a Federal Register notice seeking public comments about the Voluntary Private Sector Preparedness Accreditation and Certification Program. The program is mandated by the Implementing Recommendations of the 9/11 Commission Act of 2007 to establish a common set of criteria for private sector preparedness, including disaster management, emergency management, and business continuity programs. The goal of this voluntary program is to enhance nationwide resilience in an all hazards environment by improving private sector preparedness. DHS has posted the Federal Register notice at:

<http://www.regulations.gov>.

(Identify Docket ID FEMA-2008-0017.)

Comments may be submitted to

<http://www.regulations.gov> or FEMA-POLICY@dhs.gov.

For more information go to:

www.fema.gov/privatesectorpreparedness

ACP-OC Best Programs of 2008

- *Titanic Lessons for Business* is from the www.lessons-from-history.com series. As the author behind the series, Mark Kozak-Holland brings years of experience as a consultant who helps Fortune-500 companies formulate projects that leverage emerging technologies. He is a certified business consultant, the author of several books, and a noted speaker.
- *Climate Change Issues for BC Managers*, presented by Karen Scott-Martinet, Northrop Grumman. A very eye-opening presentation about the impacts of global warming, pollution, and other human threats to the world. She provided insight into the changes global events will have on strategic decisions, for example, if the polar ice caps do melt and raise the ocean level, Florida will not be the place to build your headquarter or computer center. Also, global warming will increase the territory available to equatorial predators; are you ready for pythons in your parking lot?

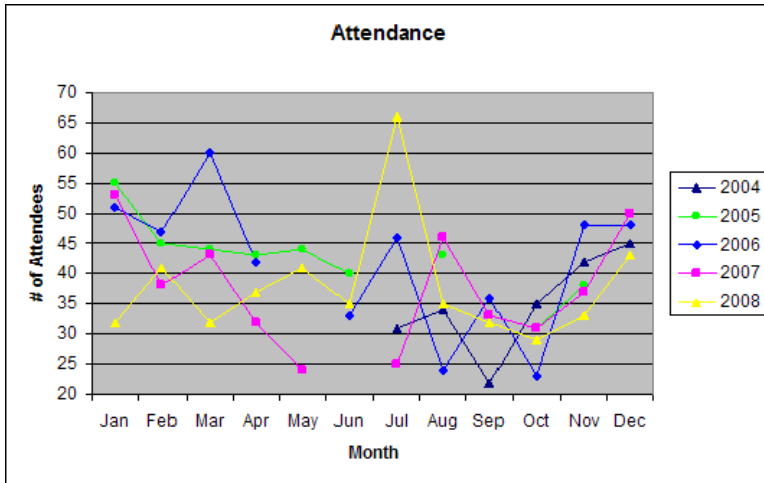
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ACP-OC Chapter Stats December 2008

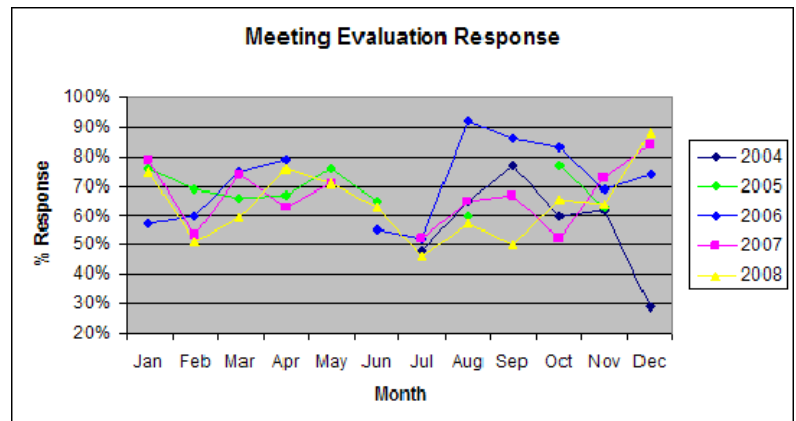


ACP-OC Chapter meeting Attendance

Note: 2008 is the first year that there was not a 'black-out' month.

ACP-OC Evaluation Form was implemented in 2004

Your feedback is important to the success of the ACP-OC Chapter.



Please remember to complete and submit the Chapter Meeting Evaluation forms. If you have any questions or suggestions regarding the format, structure and content of the ACP-OC Chapter meetings please feel free in contacting the ACP-OC Vice President:

www.vicepresident@acpoc.com

Call for Volunteers

- Guest Speakers for the Orange County Chapter Meetings
 - Please contact Susan Jacobo, Program Director- Programdirector@acpoc.com
- Articles for the Quarterly Newsletter
 - Please contact Tim Coats, Newsletter Director- Newsletterdirector@acpoc.com



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Recognition Points Program

- 5 points - Member donates a raffle gift.
- 5 points - Member accepts a Board position
- 5 points - Member presents at a member meeting
- 4 points - Member participates on a committee or provides support to a Board Member
- 3 points - Member's Guest joins ACP-OC
- 2 points - Member brings a Guest to the meeting
- 1 points - Member attends a Chapter meeting

Southern California Chapters

- Orange County Chapter, meets every 2nd Wednesday of the month
- Los Angeles Chapter, meets every 2nd Tuesday of the month
- San Diego Chapter, meets every 3rd Tuesday of the month

Other Southern California Associations

- PMI - Orange County
<http://www.pmi-oc.org>
- International Association of Emergency Managers (IAEM)
<http://www.iaem.com>



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Helpful Tip: Business Continuity Maintenance Program

By DeBorah Lozada, Ph.D., CBCP

What is the minimum requirement to review, update and exercise Business Continuity and Disaster Recovery Plans? Ask this question and you will receive the following answers:

1. Annually
2. Bi-Annual
3. Quarterly or
4. As often as the business changes

All of the answers above are correct because it truly depends on your organization requirements and how you've established the Business Continuity Maintenance Program.

I've found that establishing a Business Continuity Maintenance Program outlines the expectations and deliverable to maintain and enhance the Business Continuity and Disaster Recovery Plans as well as sets the foundation for the Executive Plan Owners and the Document Owners to assign the appropriate individuals to review, enhance, update and exercise the Plans and to ensures that the Business Continuity and Disaster Recovery budget items are considered annually.

The implementation of a Business Continuity Maintenance Program follows same principals as the Business Continuity and Disaster Recovery Plan or the standard Project Management methodology:

- ❑ Develop a Proposal or Project Charter:
 - Purpose
 - Scope
 - Objectives
 - Identified Risks
 - Sponsors
 - Budget Requirements

- ❑ Present to the Sponsors and Steering Committee
- ❑ Obtain approval and implement

Once you receive approval:

- Create a twelve month calendar of all the Business Continuity and Disaster Recovery activities.
- Schedule an annual kick off meeting with the appropriate Plan Owners and review the Business Continuity and Disaster Recovery Maintenance Program.
- Distribute and confirm the Business Continuity and Disaster Recovery Program Calendar.
- Schedule the appropriate meetings in advance.

I've found that scheduling the Plan review, enhancement and update in advance is helpful in keeping my schedule on target and it's a gentle reminder to the Plan Owners. The key to success is being flexible when scheduling meetings rescheduling will occur as business requirements change. My rule, limit the number of reschedules to two and if the business request another change discuss the reasons and determine if the Plan Maintenance should be delayed. If it's delayed inform the Executive Plan Owner as well as the Steering Committee.

If you have any questions or comments regarding establishing a Business Continuity and Disaster Recovery Maintenance Program please contact me.

DeBorah J. Lozada, Ph.D., CBCP
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ACP-OC 2009 Board Members

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